

EVALUATOR DOCUMENTS

SABAK PROGRAM EVALUATOR CHECKLIST REVISED

Institution	
Program	Program Evaluator
Team Leader	Visit Dates

In the relevant line, use "D" for Deficiency, "W" for Weakness, "S" for Suspicion, "O" for Opinion, if there is no insufficiency or observation (√).	Previous Evaluation	Prediction	0.Day	1.Day	Checkout Notice
1. EDUCATIONAL PROGRAM					
1.1. The training program has a purpose					
1.1.1. The purpose of the training program is in line with the SABAK definition.					
1.1.2. It should be in line with the mission and vision of the institution					
1.1.3 It should be determined based on the needs of stakeholders					
1.1.4 Program educational objectives have been published					
1.1.5 Updated with systematic methods based on stakeholder requirements					
1.2. It plans and implements the educational objectives of the program and program outcomes specific to its own structure (regional, cultural, etc. opportunities and needs).					
1.3 Training plan explained in detail					
1.4. The horizontal and vertical (for 4 years) components of the education programs are compatible with each other and the educational process.					
1.5.1. There are field-specific basic science courses defined in the education program for 1 year.					
1.5.2 Has at least 1.5 years of field specific vocational training as defined in the training program.					
1.5.3. There are a variety of elective courses to support the education program.					
1.6. The national credits (at least 120) and AKTS (at least 240) of the program have been defined.					
1.7. There are training methods that guarantee the					

knowledge, skills and behaviors required to be acquired by students and are applied.					
1.8. There is a management system that guarantees the implementation of the training plan as stipulated and can ensure its continuous development, and the system is still implemented.					
1.9. Professional practice experience using the knowledge, skills and clinical decision-making processes acquired in previous courses is gained.					
1.10. The method has been defined and used to periodically determine the achievement of each of the program educational objectives.					
1.10.1 The program periodically documents the achievement of each of the educational objectives.					
2. PROGRAM OUTCOMES AND EVALUATION					
2.1. Program outcomes support program educational objectives					
2.1.1 There is a method for determining and monitoring program outputs					
2.2. A measurement and evaluation process has been defined, which is used to periodically determine and document the achievement of program outcomes.					
2.2.1 The measurement and evaluation process defined to periodically determine and document the achievement of program outcomes is operated.					
2.3 The program outcomes should cover all competencies in the relevant field. According to the competencies defined in the Higher Education Qualifications Framework of Turkey					
2.4 It has developed and followed monitoring methods to demonstrate that it provides program outputs.					
2.5. Program outputs include SABAK outputs.					
2.5.1. The program proves that it guarantees students reach SABAK outputs.					
2.5.2. Provides sufficient knowledge in the field of primary health and related profession (I)					
2.5.3. It provides the ability to apply this basic knowledge to model and solve health problems (II)					
2.5.4. Provides the ability to evaluate, define and solve complex health problems (II)					

2.5.5. For this purpose, it provides the ability to select and apply appropriate assessment and analysis methods (II)					
2.5.6. It provides the ability to apply and use a process, case, equipment or product under realistic constraints and conditions. (III)					
2.5.7. Ability to work in inter-disciplinary teams, multi-disciplinary teams and individually (IV)					
2.5.8 Having taken at least two non-field courses in educational programs (V)					
2.5.9. It provides the ability to select, use, develop and use the contemporary tools required for field applications and to use information technologies effectively (VI)					
2.5.10. Must have the ability to access information, to follow developments in science and technology, and to constantly renew himself (VI)					
2.5.11. Must have the ability to communicate effectively in Turkish, oral and written, and knowledge of at least one foreign language (VII)					
2.5.12. Be aware of the necessity of lifelong learning (VIII)					
2.5.13. Have the ability to design and conduct experiments, plan research, collect data, analyze and interpret results (IX)					
2.5.14. Awareness of the legal consequences of solutions in the field of health (X)					
2.6.15. Must be knowledgeable about the universal and social effects of health practices on health, environment and safety (X).					
2.5.16. Must have professional and ethical responsibility (XI)					
3. STUDENTS					
3.1. Student admissions, monitoring and evaluation methods are available and implemented					
3.2. Horizontal and vertical transfers, double major, minor, course counting methods are available and are applied.					
3.3. Student exchange methods are available and implemented					
3.4. Counseling and monitoring methods are available and implemented					

3.5. There are methods of measuring and evaluating success, shared with the student and applied.					
3.6. Graduation conditions have control methods and are applied.					
3.7. The student representation as stakeholder in boards / commissions / committees present					
3.8. Utilization of the opportunities provided to students is monitored.					
3.9. Student satisfaction is systematically monitored					
4. TEACHING STAFF					
4.1. Teaching staff is sufficient in number					
4.2. Teaching staff is qualified					
4.3 Teaching staff should have knowledge, skills and experience in effective teaching, communication, program development and research, covering all areas of the program.					
4.4. Appointments and promotions are implemented fairly, consistently and systematically					
4.5. There are strategic planning and performance indicators for staff development, systematic monitoring is carried out with these indicators.					
4.6. Performance monitoring methods exist and are implemented					
4.7. There is a defined method regarding the qualifications of the instructors who come with assignment and it is applied.					
5. INFRASTRUCTURE					
5.1 Spaces (classrooms, laboratories) and equipment used for education are sufficient					
5.2 Infrastructure is sufficient for office spaces and extracurricular activities					
5.3 Hardware and information technology infrastructure related to the field is sufficient					
5.4 Library facilities are sufficient to achieve educational objectives and program outcomes.					
5.5 Safety measures exist					
5.6 There are regulations for people with disabilities					
6. MANAGEMENT STRUCTURE					
6.1 Establishment and management structure; The decision-making processes at the rectorate, faculty,					

department and other sub-units are organized in a way that supports the realization of program outputs and achievement of educational objectives.					
6.2 Information and documents of the management system are accessible, understandable and applicable.					
6.3 The strategic plan, purpose, guideline developed for the specific program, guideline, orientation, work flow charts are defined and accessible.					
6.4 The program has its own up-to-date and accessible archive.					
6.5 The program has an internal control mechanism that can audit, maintain and correct its internal functioning and is being monitored.					
7. INSTITUTIONAL SUPPORT AND FINANCIAL RESOURCES					
7.1. The strategy followed by the management in the allocation of funds is fair and consistent to ensure the quality of the program is maintained.					
7.2. Management's support is sufficient to attract and retain a qualified teaching staff and to continue professional development.					
7.3. Enough to provide, maintain and operate resources, infrastructure and equipment					
7.4. Technical and administrative staff are sufficient in number and quality					
8. CONTINUOUS RENEWAL AND DEVELOPMENT					
8.1. The results obtained from an established measurement and evaluation system are used for the continuous improvement of the program (PUKÖ cycle is completed)					
8.2. It is based on concrete data systematically obtained in areas open to improvement to complete improvement works (PÜKO cycle is operated and monitored)					
9. PROGRAM SPECIFIC MEASUREMENTS					
9.1 Discipline-specific criteria are provided					